



# COMMISSION SPECIAL MEETING AGENDA

## Port of Seattle Commission

Bill Bryant  
John Creighton  
Patricia Davis  
Lloyd Hara  
Gael Tarleton

Port of Seattle  
Commission Chambers  
P69, 2711 Alaskan Way  
Seattle, WA 98111

### SPECIAL MEETING

PLEASE NOTE CHANGED LOCATION

Date: October 27, 2009

## Chief Executive Officer

Tay Yoshitani

**Web site:**  
[www.portseattle.org](http://www.portseattle.org)

**E-mail:**  
**Commission-records@portseattle.org**

Port Commission  
**(206) 728-3034**  
Meeting and Agenda  
Information  
**(206) 728-3222**

**Port of Seattle:  
Creating Economic  
Vitality Here**

**Business Strategies for 2003-2007:**

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

### ORDER OF BUSINESS

- 12:00 noon** 1. Call to Order  
Recess to:
- 1:00 p.m.** 2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session
3. Approval of Minutes  
4. Special Order of Business  
5. Unanimous Consent Calendar\*\*  
6. Division, Corporate and Commission Action Items  
7. Staff Briefings  
8. New Business  
9. Policy Roundtable  
10. Adjournment

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

### 3. APPROVAL OF MINUTES

Approval of minutes for the Regular Meetings of September 1 and 22, 2009; and the Special Meeting of September 17, 2009

### 4. SPECIAL ORDER OF BUSINESS

None.

### 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately**

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- a. Authorization for the Chief Executive Officer to enter into one project-specific contract for consultant support at Terminal 30 to comply with the Washington State Department of Ecology Remedial Investigation Feasibility Study (RI/FS) Agreed Order with a total value not to exceed \$750,000; and a contract duration of five years. ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer to execute a Category III procurement process for IDIQ (Indefinite Delivery, Indefinite Quantity) contract for tourism representation services in the United Kingdom to maintain the Port's tourism marketing and promotional strategies. The initial period of this contract will be one year from the date of contract execution and includes two one-year options to extend to be exercised at the Port's sole discretion. The total estimated value of the contract is \$300,000 to \$450,000. ([memo enclosed](#))

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. Authorization for the Chief Executive Officer to execute one Category III IDIQ (Indefinite Delivery Indefinite Quantity) procurement process and execute a professional services contract for Environmental Field Support Services for various Aviation Environmental Programs for a maximum amount of \$1,800,000 over a period of three years. ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer, using previously authorized funds under the Comprehensive Stormwater Management Program to:
  1. Prepare final designs and construction contract documents; negotiate and execute a service directive under an existing professional services agreement for final engineering and construction management support; and
  2. For Central Procurement Office to advertise for construction bids; for the Stormwater Adaptive Management work in various locations of storm water sub-basins for an estimated total project cost of \$1,500,000. ([memo and PowerPoint enclosed](#))
- c. Authorization for the Chief Executive Officer to prepare contract documents, advertise a request for proposals, and procure 29 low-floor, compressed natural gas shuttle buses for an estimated amount of \$16,000,000 as part of the total Consolidated Rental Car Facility project cost of \$419,306,000, bringing the total authorized amount to \$374,371,346. ([memo enclosed](#))

**7. STAFF BRIEFINGS**

- a. Consolidated Rental Car Facility Briefing. ([memo](#), [attachment](#) and [PowerPoint](#) enclosed)

**8. NEW BUSINESS**

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**9. POLICY ROUNDTABLE: PUGET SOUND ISSUES**

- a. Briefing on the Seaport's Environmental Costs and Cost Recovery from 1991 – 2009. ([memo](#) and [PowerPoint](#) enclosed)
- b. Briefing on the Cruise Vessel Biomass Management Study, Phase 1A. ([memo](#), [report](#) and [study](#) enclosed)
- c. Briefing on the Cruise Memorandum of Understanding. ([memo](#), [MOU](#), [assessment](#) and [Department of Ecology PowerPoint](#) enclosed)
- d. Discussion with the Puget Sound Partnership on the Relationship between the Port of Seattle and the Puget Sound Partnership.

**10. ADJOURNMENT**

**PUBLIC TESTIMONY PROCEDURES**

- 1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
- 2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
- 3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
- 4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
- 5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
- 6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
- 7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
- 8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
- 9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)